GVI Online
Course syllabus
Leading Teams for Impact
Leading teams for impact | Syllabus

The Leading Teams for Impact course helps you develop the skills required to successfully lead a team. You’ll explore what leading a team means, and how to get there. You will also delve into the stages of team development and the roles and responsibilities of a team leader.

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<th>Modules</th>
<th>Lessons</th>
<th>Learning objectives</th>
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| 1.      | Introduction to Team Leading | • Group or Team?  
• A Leader I Admire  
• Case Study: Resilience  
| • Compare the qualities of a group and a team  
• Recognise the elements of an effective team  
• Implement strategies for resilience |
| 2.      | Planning and Setting Team Goals | • Tuckman's Model Overview  
• Reflect on Tuckman’s Stages of Development  
• Setting SMART Objectives  
| • Give examples of Tuckman’s stages of team development based on personal experience  
• Understand the acronym SMART and be able to apply it to planning processes  
• Explain the benefits of SMART objectives |
| 3.      | Preparing by Creating a Safe, Supportive Environment | • Five Ways to Well-Being  
• Care and Support of Your Team  
• Five Point Risk Assessment  
| • Explain duty of care  
• Reflect on circle of care model  
• Define risk management  
• Develop a risk assessment |
| 4.      | Presenting and Communicating with Your Team | • Forms of Communication  
• Different Types of Feedback  
• Tips for Effective Communication and Feedback  
• Evaluate a Feedback Session  
| • Explain different forms of communication  
• Understand different types of feedback  
• Identify ways to manage conflict  
• Match communication methods to situations. |
5. Performing and Developing a Leadership Style

- Myer Briggs Model
- Myer Briggs Key Self-Care for Team Leaders
- Belbin’s Model
- Skills and Behaviours of a Team Leader
- Identify a range of leadership skills
- Define behaviours of an effective leader
- Interpret leadership styles with reference to the Myer Briggs personality model
- Identify team roles within Belbin’s theoretical model
- Explore self-care strategies for team leaders

Distribution of learning effort

- Course total: 10 - 15 hours, self-paced.
- Per module: Average of 2 hours for videos, reading material, quizzes and engagement in the discussion forum.
- Final quiz-based assignment: Up to 1.5 hours to complete.

Your responsibility

You are expected to:

- complete your profile on Canvas with some background information on your areas of interest, work experience and/or educational qualifications and upload a profile picture
- master a series of modules that consist of readings, videos, presentations and notes
- undertake self-assessment quizzes at the end of each module to enhance your overall understanding of the content
- make at least one significant contribution to the discussion forum in each module (we define significant as something that adds a new perspective, provides input on resources and networks, or ask questions)
- complete the quiz-based course assignment at the end of the course
Assessments

- You will only be graded on the final course assignment. This is a summative assessment that integrates learning from all the modules.
- You are required to participate in pre- and post-course surveys and contribute to the discussion forums.
- You will not be graded on the self-assessment quizzes at the end of each module. These are formative assessments.

Grading

- You will need to achieve a grade of 75% or higher on your final course assignment to pass the course and receive a certificate of completion.