

GVI Online

Course syllabus

Leading Teams for Impact



Leading teams for impact | Syllabus

The Leading Teams for Impact course helps you develop the skills required to successfully lead a team. You'll explore what leading a team means, and how to get there. You will also delve into the stages of team development and the roles and responsibilities of a team leader.

Modules		Lessons	Learning objectives
1.	Introduction to Team Leading	<ul style="list-style-type: none"> Group or Team? A Leader I Admire Case Study: Resilience 	<ul style="list-style-type: none"> Compare the qualities of a group and a team Recognise the elements of an effective team Implement strategies for resilience
2.	Planning and Setting Team Goals	<ul style="list-style-type: none"> Tuckman's Model Overview Reflect on Tuckman's Stages of Development Setting SMART Objectives 	<ul style="list-style-type: none"> Give examples of Tuckman's stages of team development based on personal experience Understand the acronym SMART and be able to apply it to planning processes Explain the benefits of SMART objectives
3.	Preparing by Creating a Safe, Supportive Environment	<ul style="list-style-type: none"> Five Ways to Well-Being Care and Support of Your Team Five Point Risk Assessment 	<ul style="list-style-type: none"> Explain duty of care Reflect on circle of care model Define risk management Develop a risk assessment
4.	Presenting and Communicating with Your Team	<ul style="list-style-type: none"> Forms of Communication Different Types of Feedback Tips for Effective Communication and Feedback Evaluate a Feedback Session 	<ul style="list-style-type: none"> Explain different forms of communication Understand different types of feedback Identify ways to manage conflict Match communication methods to situations.

5.	Performing and Developing a Leadership Style	<ul style="list-style-type: none"> • Myer Briggs Model • Myer Briggs Key Self-Care for Team Leaders • Belbin's Model • Skills and Behaviours of a Team Leader 	<ul style="list-style-type: none"> • Identify a range of leadership skills • Define behaviours of an effective leader • Interpret leadership styles with reference to the Myer Briggs personality model • Identify team roles within Belbin's theoretical model • Explore self-care strategies for team leaders
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Distribution of learning effort

- Course total: 10 - 15 hours, self-paced.
- Per module: Average of 2 hours for videos, reading material, quizzes and engagement in the discussion forum.
- Final quiz-based assignment: Up to 1.5 hours to complete.

Your responsibility

You are expected to:

- complete your profile on Canvas with some background information on your areas of interest, work experience and/or educational qualifications and upload a profile picture
- master a series of modules that consist of readings, videos, presentations and notes
- undertake self-assessment quizzes at the end of each module to enhance your overall understanding of the content
- make at least one significant contribution to the discussion forum in each module (we define significant as something that adds a new perspective, provides input on resources and networks. or ask questions)
- complete the quiz-based course assignment at the end of the course

Assessments

- You will only be graded on the final course assignment. This is a summative assessment that integrates learning from all the modules.
- You are required to participate in pre- and post-course surveys and contribute to the discussion forums.
- You will not be graded on the self-assessment quizzes at the end of each module. These are formative assessments.

Grading

- You will need to achieve a grade of 75% or higher on your final course assignment to pass the course and receive a certificate of completion.